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DELETION	NS			ADDITIONS			CODE	
ORGANIZATION AND POSITION TITLE	SERIES & GRADE	POSITION NO.	ORGANIZATION AND POSITION TITLE	SERIES & GRADE	POSITION NO.	NEW BR. & DIV. TOTALS	(Machine Record	
SECURITY STAFF DIVILIAN GUARD BRANCH	25X1A6a		SECURITY STAFF	25X1A6		25X1A		
Guard Supervisor	CPC-430-10	826	Security Officer (Place on T/O after	GS-080-11 r U-522)	877			
			ce, dated 21 May 1953.					
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NEW OFFICE	E TOTALS				APPROVAL		on office	
Total T/O strength	25X	(9A2	The T/O changes li records as necessary.	The T/O changes listed above are hereby approved. Please make changes on office records as necessary. Retain this authority until new machine printed T/O page(s) is				
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Approved For Release 2000/08/28 CJA RDP78-03568A000600030024-6 Tice Memorandum • United States Government

Chief, Classification and Wage Division

DATE: 21 May 1953

FROM

Director of Training

SUBJECT:

Request for Assistant Security Officer, Project

25X1A6a

25X1A6a

- 1. The experience gained during the first year of operation indicates a desirability for an Assistant Security Officer. In addition to giving the Security Officer more time to devote to matters other than physical security, it would make it possible to furnish the necessary security coverage in the event of leave, sickness, official travel, or any unforseen event.
- 2. It is requested that the following change of T/O positions be made, subject to the concurrence of the Security Office:

DELETE

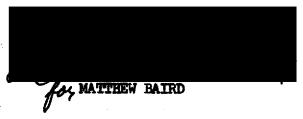
ADD

Guard Supervisor

CPC-10

Security Officer GS-11

3. The above change will more properly satisfy the operational requirements of the base since it has been determined that the operation of the Civilian Guard Branch does not take the full time of a Chief, Civilian Guard, as such. A Sergeant of the Guard has been appointed to supervise each shift and the overall supervision can be handled by the proposed Assistant Security Officer in addition to his other duties.



25X1A9a